

**CITY OF HARRISBURG AND HARRISBURG SCHOOL DISTRICT**  
**EXPLANATION OF THE**  
**AMUSEMENT TAX**

Attached is an application for an Amusement License. The Amusement Tax Ordinance and Resolution states that all persons who will be collecting an admission fee for gaining entrance to any form of amusement, as defined, within the corporate limits of the City of Harrisburg, will be required to obtain either a annual permit or a temporary permit and pay a ten percent (10%) tax on the price of admission. [Five percent (5%) to the City of Harrisburg and five percent (5%) to the Harrisburg School District].

According to the Codified Ordinances of the City of Harrisburg, Chapter 5-709, and the Harrisburg School District Resolution concerning Amusement Taxes, "amusement" is defined as:

"All manner or form of entertainment, diversion, sport, pastime, or recreation within the City of Harrisburg except that the term "amusement" shall not include the actual participation in any intramural, interscholastic, or intercollegiate sport, athletic game or contest. For the purposes of this Chapter, the term "amusement" shall include trade shows, craft shows, and similar exhibitions".

Also, according the above mentioned Chapter, "permit" is defined inter-alia as:

"...any person desiring to conduct or to continue any amusement, the price of which is subject to tax under this Chapter, shall file with the Tax and Enforcement Administrator of the City of Harrisburg an application for either an annual amusement permit or a temporary amusement permit, as the case may be. In the case of any amusement that is to continue for longer than ten (10) days, an annual amusement permit shall be issued. In the case of any amusement that is to continue for ten (10) days or less, a temporary amusement permit shall be issued".

Attached you will find an application for such a permit for your completion, and return same prior to the starting date of such function. A permit will be forwarded to you. At the conclusion of the function, you are required to file a report and make the proper payment, under oath or affirmation, that all of the admissions charged or collected during the period in which the permit was issued are true and correct.

This permit or license may be suspended or revoked at any time by the Mayor or designee if it is determined that the holder of the permit or license secured the same by misrepresentation; failed to maintain qualifications required by federal, state or local laws; engaged in fraudulent behavior or misleading advertising; consented to or allowed any behavior which would constitute a crime under federal, state or local laws, including but not limited to drug trafficking or drug possession; committed an act of gross negligence, or allowed any manner or form of public nuisance.

If you have any questions concerning the Amusement Tax, please contact the Tax and Enforcement Office at 255-6513.

Revised 04.29.2004

**CITY OF HARRISBURG AND HARRISBURG SCHOOL DISTRICT  
APPLICATION FOR AMUSEMENT PERMIT FOR THE YEAR 20\_\_\_\_\_**

**MAIL TO:** TAX AND ENFORCEMENT OFFICE  
10 N. 2ND STREET, SUITE 305-A  
HARRISBURG, PA 17101

Application is hereby made for a: ☐ **Temporary** or ☐ **Permanent** Amusement Permit for the collection of Amusement Taxes as required by Chapter 5-709 of the Codified Ordinances of the City of Harrisburg and Harrisburg School District Resolution, under the authority of the Local Tax Enabling Act of December 31, 1965, P.L. 1257, 53 P.S. 6901, et. seq.:

1. Business name and address. If conducted under a corporate or fictitious name, list name (**please print clearly**):

\_\_\_\_\_  
BUSINESS NAME

\_\_\_\_\_  
BUSINESS ADDRESS CITY STATE ZIP CODE

\_\_\_\_\_  
MAILING ADDRESS, IF DIFFERENT THAN ABOVE

\_\_\_\_\_  
BUSINESS TELEPHONE NUMBER

\_\_\_\_\_  
IRS ID. NUMBER

2. Check whether business is: ☐ Incorporated ☐ Partnership ☐ Individual
3. Give the name(s) of the true owners of the said business, their legal residence (**excluding post office boxes**), social security number, date of birth, and telephone number:

NAME	NAME	NAME
ADDRESS	ADDRESS	ADDRESS
CITY, STATE & ZIP	CITY, STATE & ZIP	CITY, STATE & ZIP
SOCIAL SECURITY #	SOCIAL SECURITY #	SOCIAL SECURITY #
DATE OF BIRTH	DATE OF BIRTH	DATE OF BIRTH
TELEPHONE #	TELEPHONE #	TELEPHONE #

4. Give location of where the amusement will be conducted: \_\_\_\_\_
5. Price(s) to be charged for the amusement activity: \_\_\_\_\_
6. Approximate total receipts anticipated: \_\_\_\_\_
7. If temporary activity, give number of days: \_\_\_\_\_
8. Describe the nature of the amusement: \_\_\_\_\_
9. Dates of amusement: \_\_\_\_\_

**FURTHER INFORMATION APPEARING ON REVERSE SIDE MUST BE COMPLETED!!!**

10. If applicant does not own the premises where the amusement is to be conducted, give the name of the owner, lessee, or custodian of such premises: \_\_\_\_\_

**PLEASE NOTE:** Failure to provide the above information required for proper enforcement of the Application for Amusement permit shall cause rejection of this application and shall require a new application and filing fee.

**I VERIFY THAT THE STATEMENTS MADE HEREIN ARE TRUE AND CORRECT. I UNDERSTAND THAT FALSE STATEMENTS MADE HEREIN ARE SUBJECT TO THE PENALTIES OF 18 PA C.S. #4904 RELATING TO UNSWORN FALSIFICATION TO AUTHORITIES.**

_____ DATE	_____ AUTHORIZED SIGNATURE	
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<b>OFFICE USE ONLY!!</b>	<b>APPROVALS</b>	<b>OFFICE USE ONLY!!</b>

I HEREBY CERTIFY THAT PROPER REGULATIONS OF THE BUSINESS LISTED HEREIN HAS BEEN ESTABLISHED WITH THE TAX LICENSING OFFICE.

_____ DATE	_____ TAX & ENFORCEMENT ADMINISTRATOR	_____ LICENSE NUMBER
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**APPLICATION FOR EXEMPTION FROM THE CITY OF HARRISBURG  
AND HARRISBURG SCHOOL DISTRICT AMUSEMENT TAX**

I hereby apply for exemption from the City of Harrisburg and the Harrisburg School District Amusement Tax for the event shown on the face of this form for the following reason:

A. \_\_\_ The total net proceeds from the event are to inure exclusively to the benefit of the following  
(CHECK ONE OR MORE)

- ☐ charitable organization 501-(C-3) – **Forward copy of 501-C-3 status**
- ☐ nonprofit educational institution
- ☐ religious organization
- ☐ fraternal organization

Organization's Name & Address \_\_\_\_\_

Federal Tax Exempt No. \_\_\_\_\_ Phone No. \_\_\_\_\_

Official's Name (Print) \_\_\_\_\_ Title \_\_\_\_\_

Official's Signature \_\_\_\_\_ Date \_\_\_\_\_

B. \_\_\_ The charge for an individual admission, being \_\_\_\_\_ (enter amount charged per admission), is less than fifty cents (\$.50).